## COMMUNITY SERVICE OFFENDER VOLUNTEER POLICY

The board of trustees of the Nevada Public Library approve of the use of offenders who need to perform court or school ordered community service. They must abide by the following guidelines.

- The volunteer will apply in person at the Nevada Public Library.
- The director or designated volunteer coordinator will interview the applicant and contact the applicant's probation officer and other references as deemed appropriate.
- The director or volunteer coordinator must be informed of the nature of the offense and the name and contact information of the probation officer or school contact. Applications from a person whose offense involves theft, assault, or sexual misconduct will not be accepted.
- Placement or retention of a volunteer in the library is at the discretion of the director.
- The library director or volunteer coordinator will assign and schedule tasks under the same policies that apply to any library volunteer.
- Volunteers completing community service must abide by the volunteer policy.

REVIEWED/APPROVED BY LIBRARY BOARD OF TRUSTEES | NOVEMBER 2020